

SUBDIVISION PLATTING PROCESS

RESIDENTIAL & COMMERCIAL PROPERTIES

(See Chapter 1254)

GOLD DENOTES FINAL ACTION BY P&Z

ACTION BY COUNCIL STEP 1 STEP 2 STEPS 4 Preliminary Conference Submission of Preliminary Plat Submission of Final Plat to P&Z Appropriate Plans and Fees Developer • Appropriate Plans and Fees • Staff Review • Planning & Zoning Department • Staff Review Staff Report • City Engineer Staff Report • Other Staff and agencies as required STEPS 3 STEPS 5 Planning & Zoning Commission Planning & Zoning Commission • If approved then applicant can Construction drawing proceed with Final Plat approval required prior to the Planning and Zoning Commission Review If approved then forwarded to Service Committee STEPS 6 Service Committee • Review and forward to City Council STEPS 7 City Council 3 Readings for approval Effective date is 30 days after

GREY DENOTES STAFF ACTION

GREEN DENOTES FINAL

3rd reading

STEPS 8

Record Plat

- Record Plat Signed By:
 - City Manager
 - o City Engineer
 - o Planning and Zoning Director
 - o Municipal Clerk
- Developer records plat at County
- Developer to furnish two copies of Record Plat to City

Revised: 12/23/16